

Appendix 5 Club Constitution and Rules

Format No. 1 - Applies to all Clubs - without Licensed Bars

Incorporating Rules 1 to 17 inclusive

Format No. 2(A) - Applies to all Clubs in the 26 Counties which own/operate Licensed Bars.

Incorporating Rules 1 to 17 inclusive, and additionally Rule 18 (as applicable to the 26 Counties).

Format No. 2(B) - Applicable to all Clubs in the 6 Counties which own/operate Licensed Bars.

Incorporating Rules 1 to 17 inclusive with additions to Rules 3 and 5 as specified, and additionally Rule 18 (as applicable to the 6 Counties).

Regulations - Regulations issued to Clubs in the Six Counties and Britain by Central Council.

APPENDIX 3
All-Ireland Minor
Football Draw/Rotas

APPENDIX 4
Counties allowed by Central
Council
to avail of Rules 6.6(b)(iii) or
6.9 (b)(iii).

APPENDIX 5
CLUB CONSTITUTION
AND RULES

Format No 1.

1. In these Rules:

“The G.A.A.” means the National Governing Organisation for the preservation and promotion of Gaelic Games and pastimes, known as the Gaelic Athletic Association.

“The Club” means the Club as set out in Rule 2 hereof.

“The Official Guide” means the Official Guide of the G.A.A.

“Executive Committee” means Officers and ordinary Committee Members together.

“Secretary” means the Secretary for the time being, or any person appointed to perform the duties of the Secretary of the Club.

“Real Property” means the property of the Club of an immovable nature, comprising any Playing Pitches, Grounds or Buildings, whether of Leasehold or Freehold tenure, with all Fixtures or Fittings attached thereto and used therewith.

“Personal Property” means the property of the Club of a movable nature, comprising all Playing or Sporting equipment of the Club, as well as all Stock in Trade and Money or other Assets of the Club not already classified as fixtures or fittings on “Real Property”, as heretofore defined.

Words importing the singular number only, include the plural number and vice versa, and words importing the masculine gender only, also include the feminine and vice versa.

NAME

2. The official Name of the Club shall be
AN CUMANN LÚTHCHLEAS GAEL
_____ the English version of which shall be
_____ G.A.A. Club.

OBJECTS

- 3.1 The Objects of the Club shall be the promotion of the aims of the G.A.A., as outlined in the Official Guide.
- 3.2 The Membership, Income and Property of the Club shall be dedicated to and applied solely towards the promotion of these objects.

COLOURS

4. The Club Colours shall be _____

MEMBERSHIP

- 5.1 There shall be four types of Membership of the Club:
- 5.1.1 **FULL MEMBERSHIP** may be granted to persons Over 18 years (i.e. shall have celebrated their 18th birthday prior to January 1st of the Membership Year) who subscribe to and undertake to further the aims and objectives of the Club and the G.A.A.
- 5.1.2 **YOUTH MEMBERSHIP** may be granted to persons Under 18 and Over 9 years (i.e. shall celebrate their 18th birthday on January 1st of the Membership Year or on a later date and shall have celebrated their 9th birthday prior to January 1st of the Membership Year) who subscribe to and undertake to further the aims and objectives of the Club and the G.A.A.
- (Notes - Child Membership of the Association** is for children Under 9 years (i.e. shall celebrate their 9th birthday on January 1st of the Membership Year or on a later date)
On expiration of a Child Membership of the Association, a person may apply for Youth Membership of the Association only through a Club for which he is eligible to play.)
- 5.1.3 **HONORARY MEMBERSHIP** may be granted to persons Over

18 years, as defined above, who have rendered exceptional service to the Club or the games or activities of the G.A.A. An Honorary Member shall have the rights of a Full Member, but shall be exempt from paying the Club's Annual Membership Fee.

- 5.1.4 **SOCIAL MEMBERSHIP** may be granted to persons Over 18 years, as defined above, who subscribe to and undertake to further the aims and objectives of the Club and the G.A.A., but who do not seek full voting rights and rights to take part in the administrative affairs of the Club or the G.A.A.
- 5.2 Full Members (including Honorary Members) and Youth Members of the Club will also become Members of the G.A.A.
- 5.3 Once granted, Full Membership of the Club and the G.A.A. shall continue for life, and Youth Membership shall continue to the end of the year in which the Members celebrates his eighteenth birthday, at which time his next membership payment will automatically be as a Full Member, unless in either case the member has been expelled or his resignation in writing has been accepted, in accordance with this Constitution and Rules or the Official Guide.
- 5.4 The rights of any member of the Club shall be conditional upon the member complying with the provisions of this Constitution and Rules and the Official Guide, including payment of any annual membership fee and levies.
- 5.5 Such rights may be withheld, restricted or suspended in accordance with this Constitution and Rules and the Official Guide.
- 5.6 Any person seeking admission as a Member of any Class of Membership, other than Honorary, shall complete and sign a prescribed Application Form, which must be returned to the Secretary together with the prescribed fee.
Alternatively, a prescribed electronic Application Form may be completed and submitted to the Club, complete with accompanying electronic payment of the prescribed fee.
- 5.7 An Application for Full or Social Membership must be on the prescribed form signed by the Applicant and proposed by one Full Member and seconded by another Full Member who are not suspended or disqualified under this Constitution and Rules or the Official Guide.
- 5.8 An Application for Youth Membership must be on the

Prescribed Form signed by the Applicant and one of his parents or Guardians, as well as being proposed by one Full Member and seconded by another Full Member, who are not suspended or disqualified under this Constitution and Rules or the Official Guide.

Alternatively, a prescribed electronic Application Form may be completed by one of the Applicant's parents or Guardians and submitted to the Club, complete with accompanying electronic payment for the prescribed fee.

- 5.9 The name and address of a person proposed as a Full Member, together with the names of those proposing and seconding him, shall be circulated to Club Members at least one week before election.
An interval of not less than two weeks shall elapse between nomination and election of such Members.
- 5.9.1 Persons shall not be admitted to any of the privileges of Membership until after their election by the procedures stated in this Rule.
- 5.10 If and when the Application for Membership has been accepted by the Executive Committee, the new Member's particulars shall be submitted by the Club Registrar to the Central Council, by the process of Electronic Registration, for Registration and allocation of a personal membership number.
- 5.11.1 The Executive Committee shall have the power to investigate any matter, and to expel, suspend, warn, fine or disqualify Members from Club activities for breach of this Constitution and Rules or the Official Guide or for conduct considered to have discredited or harmed the Club or the G.A.A.
- 5.11.2 Such persons, if Full Members (including Honorary Members) or Youth Members, shall have the right to appeal to the Hearings Committee of the County Committee of the G.A.A., within seven days of being notified of such decision.
- 5.11.3 Unless the offence is brought to the notice of the County Committee of the G.A.A. by the Club, and that body, having considered the merits of the case and having regard to the rights of the player or member, confirms the penalty imposed, the member continues to be a legal member of the Association and is suspended from Club activities only.

SUBSCRIPTIONS

- 6.1 The Annual Subscription to be paid by members of the Club shall be determined by the Executive Committee and ratified at the Annual General Meeting.
- 6.2 The determined Annual Subscription shall be payable on election and thereafter annually, in advance of the date and in the manner decided by the Executive Committee. The date set shall be a date prior to March 31st each year.
- 6.3 The Executive Committee may from time to time prescribe the payment of an Entrance Fee by new or lapsed members in addition to the Annual Subscription above.

EXECUTIVE COMMITTEE

- 7.1 The business and affairs of the Club shall be under the management of an Executive Committee, and it shall be the controlling body of the Club.
- 7.2 The Executive Committee shall be comprised of the Chairperson, Vice-Chairperson, Treasurer, Secretary, Registrar, Officer for Irish Language and Culture, Public Relations Officer, Children's Officer, one Players' Representative, and at least five other Full Members.
- 7.3 Nominations to serve on the Executive Committee shall be by any two Full Members whose membership fees are paid up to date in accordance with Rule 6.2 and who are not suspended or disqualified under this Constitution and Rules or the Official Guide.
- 7.4 The Players' Representative shall have participated as a player for the Club within the previous 48 weeks.
- 7.5 The Executive Committee including the Players' Representative, shall be elected by the Full Members present, entitled to vote and voting at the Annual General Meeting.
Exceptions: The Children's Officer and the Officer for Irish Language and Culture shall be appointed at the Annual General Meeting on the recommendation of the outgoing Executive Committee.
- 7.6 Only Full Members, whose Membership Fees are paid up to date in accordance with Rule 6.2 and who are not suspended or disqualified under this Constitution or Rules or the Official Guide, shall be eligible for election to the Executive Committee.
- 7.7 The outgoing Executive Committee shall conduct the Annual General Meeting.

- 7.8 The Executive Committee shall hold office until the conclusion of the following Annual General Meeting.
- 7.9 The Executive Committee shall meet at least once each quarter, and four members present shall constitute a quorum at a meeting of the Executive Committee.
- 7.10 The Chairperson, when present, shall preside over all meetings of the Executive Committee; in his absence, the Vice-Chairperson shall preside.
- 7.11 If both the Chairperson and the Vice-Chairperson are absent, the Committee shall elect a member present to preside at the Meeting.
- 7.12 The Secretary shall record the Minutes of each Meeting.
- 7.13 The Minutes shall specify the date of the Meeting, those present, and a brief account of the Meeting, and shall be read to the next Meeting.
- 7.14 Such Minutes, if agreed as being accurate or having been appropriately amended, shall be signed by the Chairperson and Secretary, having been first proposed, seconded and adopted.
- 7.15 The Executive Committee shall have the sole right to appoint Sub-Committees, as required.
- 7.16 The Executive Committee shall define the duties of such Sub-Committees, and retain control in all matters and activities which it considers of importance to the general welfare of the Club, including the disposal of any funds in the hands of such Sub-Committees.
- 7.17 The Executive Committee shall have power to nominate the Chairperson of such Sub Committees.
- 7.18 The Chairperson, Vice-Chairperson, Secretary and Treasurer of the Executive Committee shall be ex- officio members of all Sub-Committees.
- 7.19 The Executive Committee shall have power from time to time to make, alter and repeal all such Regulations as they deem necessary, expedient or convenient for the proper conduct and management of the Club, and in particular, but not exclusively,

they may by such Regulations set out:

- (a) The terms and conditions upon which guests, children of members of the Club and visitors shall be permitted to use the premises and property of the Club;
- (b) The times of opening and closing the Pavilion Grounds and Premises of the Club, or any part thereof;
- (c) The conduct of members of the Club in relation to one another;
- (d) The setting aside of the whole or any part or parts of the Club's premises for any particular time or times, or for any particular purpose or purposes;
- (e) The imposition of fines for the breach of any of the Club Rules or Regulations.
- (f) The approval of motions which shall be forwarded to the Annual County Convention.
- (g) And generally all such matters as are commonly the subject matter of the Club Rules.

7.20 The Executive Committee shall adopt such means as they deem sufficient, to bring to the notice of members of the Club all such Regulations and all alterations and repeals.

7.21 All such Regulations so long as they shall be in force, shall be binding upon all members of the Club, provided nevertheless that no Regulations shall be inconsistent with or shall affect or repeal anything contained in this Constitution and Rules or the Official Guide, and that any Regulations may be set aside by a special resolution of a General Meeting of the Club.

7.22 Each Full Member shall have the right to be heard by the Executive Committee upon any complaint or representation sent by him, in writing, to the Secretary.

7.23 A Special meeting of the Executive Committee may be called:

- (a) by the Secretary or
- (b) by the Secretary, for a date not more than seven days from the date of the receipt by him of a requisition duly signed by four members of the Executive Committee.
- (c) Such requisition shall set out the purpose for which the special meeting is required.

7.24 Any Member of the Executive Committee who shall have absented himself from three consecutive meetings, without

reasonable explanation, shall be deemed to have resigned from the Executive Committee.

- 7.25 Should any Member of the Executive Committee resign, be deemed to have resigned, or his position otherwise lapse, the remaining members of the Executive Committee shall, at their discretion, have the power to fill the vacancy, by co-opting a replacement from the body of the Full Membership.
- 7.26 The service of any Member so co-opted on to the Executive Committee shall not be reckoned in calculating the seniority of such Member, if subsequently elected to serve on the Executive Committee.

GENERAL MEETINGS

- 8.1 The Club shall in each year hold a general meeting as its Annual General Meeting, in addition to any other General Meetings in that year, and shall specify the meeting as such in the notice calling it.
- 8.2 All General Meetings, other than Annual General Meetings, shall be called Special General Meetings.
- 8.3 An Annual General Meeting shall be held at such time as shall be decided upon by the Executive Committee, but insofar as is practical shall be held before the end of November each year.
- 8.4 The following business shall be transacted at the Annual General Meeting:
- (a) Adoption of Standing Orders.
 - (b) Minutes of previous Annual General Meeting.
 - (c) Consideration of the Annual Report submitted by the Secretary.
 - (d) Consideration of the Financial Statements including the Report of the Accountant(s) or Auditor(s).
 - (e) The Chairperson's Address.
 - (f) Election of Officers and Members of the Executive Committee.
 - (g) Notices of Motion.
 - (h) Other Business
- 8.5 The Annual General meeting of the Club shall be called in the following manner:

- 8.5.1 The Executive Committee shall decide upon a date, time and place for the meeting, allowing adequate time to meet the time limits set out hereunder.
- 8.5.2 Once the date of the Annual General Meeting has been fixed, the Secretary shall give at least twenty-eight days notice in writing to the members of such date, at the same time inviting nominations for election to the Executive Committee for the following year and motions for consideration at the Annual General meeting, also specifying that such nominations and motions shall be received by him by a date not less than twenty one days prior to the date fixed for the meeting.
- 8.5.3 The Secretary shall then, on or after the date specified for return to him of such Nominations and Motions, but so as to give the members ten days clear notice before the meeting, circulate to the members the following documentation:
- (a) Copy of the Agenda for the meeting.
 - (b) Copy of the Annual Report of the Secretary.
 - (c) Copy of the Financial Statements, including the Report of the Accountant(s) or Auditor(s)
 - (d) Details of the Nominations for election to the Executive Committee.
 - (e) Copies of any motions for consideration at the meeting.
- 8.6 In the event of the number of Nominees for any particular Executive Committee position being equal to or less than the number of positions to be filled, such Nominees shall be declared elected, and any positions left unfilled, due to the lack of Nominees or Nominees withdrawing, shall be filled by the new Executive Committee, as soon as practical after the Annual General Meeting.
- 8.7 A Special General Meeting may be called by the Executive Committee at any time, provided ten days clear notice, in writing, shall be given to the members, specifying the purpose of such Special General Meeting,
- 8.8 The Executive Committee shall call a Special General Meeting for a date not more than twenty eight days from the receipt by the Executive Committee of a requisition, in writing, signed

by twelve members of the Club, and ten clear days notice, in writing, shall be given to the Members.

- 8.8.1 Such Requisitions by members of the Club shall set out the purpose for which the Special General Meeting is required, and shall be lodged with the Secretary.
- 8.8.2 If the Special General Meeting is not called for a date within the twenty eight days stipulated, then the Requisitioners may themselves convene a Special General Meeting, if necessary using newspaper advertisements to notify the members of such meeting.
- 8.9 No other business, outside that specified in the Notice, shall be transacted at a Special General Meeting.
- 8.10 No business shall be transacted at any General Meeting unless a quorum of members is present at the time when the meeting proceeds to business. Save as herein otherwise provided, twenty per cent of Full Members eligible to vote shall be a quorum at a General Meeting.
- 8.11 If within half an hour after the time appointed for a General Meeting, a quorum of members is not present, the meeting if convened on the requisition of members shall be dissolved; in any other case it shall stand adjourned to the same day in the following week, at the same time and place; and if at the reconvened meeting a quorum of members is not present within half an hour after the time appointed for the meeting, the members then present shall be a quorum.
- 8.12 The Chairperson, and failing him the Vice-Chairperson, shall preside as Chairperson at every General Meeting of the Club.
- 8.13 If there is no such Chairperson, or if at any meeting he is not present within thirty minutes after the time appointed for the holding of the meeting, the members then present shall choose someone of their number who is a member of the Executive Committee to be Chairperson of the meeting, and if there shall be no Member of the Executive Committee present, then the members shall elect any one of their number to be Chairperson of the Meeting.

- 8.14 The Chairperson may, with the consent of the meeting, adjourn the meeting from time to time and from place to place, but no business shall be transacted at any reconvened meeting other than the business left unfinished at the meeting from which the adjournment took place.
- 8.15 Failure to comply strictly with the time limits set out in this Constitution and Rules or the non receipt of Notice of a Meeting by any persons entitled to receive notice shall not invalidate the proceedings at that meeting, but shall entitle the majority of members present to seek and be granted an adjournment of the meeting to such date by which they would be given an adequate time to be furnished with and consider the contents of any relevant documentation.

VOTING

- 9.1 Only Full Members, whose membership fees are paid up to date in accordance with Rule 6.2, and who are not suspended or disqualified under this Constitution and Rules or the Official Guide, shall be eligible to vote at a General Meeting.
- 9.2 A Chairperson of a General Meeting, Executive Committee meeting or any Sub-Committee meeting shall, in the event of a tie, whether on a show of hands or on a ballot, have a casting vote in addition to his vote as a member, irrespective of whether or not he had originally voted on the issue, other than for the election to any position, when the outcome in the event of a tie shall be decided by lot.
- 9.3 At any General Meeting a resolution put to the vote of the meeting shall be decided on a show of hands, unless, before or on the declaration of the result of the show of hands, a ballot is demanded:
- (a) by the Chairperson
 - (b) by at least five members present and entitled to vote.
- 9.4 Unless a ballot is so demanded, a declaration by the Chairperson that a resolution has on the show of hands been carried, or carried unanimously, or by a particular majority, or lost, shall be final, and an entry to that effect in the book containing the minutes of proceedings of the Club shall be conclusive evidence

of the fact, without proof of the number or proportion of the votes in favour of or against such resolution.

- 9.5 If a ballot is so demanded, the same shall be taken in such manner as the Chairperson directs, and the result of the ballot shall be deemed to be the decision of the meeting at which the ballot was demanded.
- 9.6 A Secret Ballot shall be carried out to decide the result of any contest for any elective position.

ASSETS AND TRUSTEES

- 10.1 All property owned by a Club is held upon Trust for the benefit of the Club concerned. The Trust is subject to and governed by the provisions of the Official Guide and the Code on Trusts of Association Property, both as amended from time to time.
All such property shall be vested in the Corporate Trustee and/or a number of full members as Trustees.
- 10.2 The Club shall have power to acquire, hold and develop, lease, mortgage, charge, exchange or sell Real and Personal Property, and to borrow or raise money in promotion of the objects of the Club, subject to the overall authority of the Central Council of the G.A.A..
- 10.3 The Real Property shall not be leased, mortgaged, charged, exchanged, sold, conveyed, transferred or otherwise dealt with without the consent in writing of the Central Council of the G.A.A., or as may be set out in any separate Declaration of Trust.
- 10.4 (A) The Personal Property owned or held by a Club shall be vested in the Chairperson, Treasurer and Secretary who shall hold it in Trust for the Club.
(B) The Real Property owned by a Club, shall be vested in the following:
- (i) Five Trustees, three of whom shall be appointed for and on behalf of a Club, one of whom shall be appointed for and on behalf of the relevant County Committee, and one of whom shall be appointed for and on behalf of the relevant Provincial Council; or
 - (ii) Four Trustees, three of whom shall be appointed for and on behalf of a Club and the Corporate Trustee shall

be appointed for and on behalf of the relevant County Committee and Provincial Council; or

- (iii) One Trustee being the Corporate Trustee.
For Real Property situated in England and Wales the only available option is (ii).

- 10.5 The Executive Committee may determine whether the Corporate Trustee or other persons shall be appointed as Trustees for and on behalf of the Club for the purposes of Rule 5.3(B)(b)(1)(i) or (ii) and who those persons shall be.
- 10.6 By way of acceptance of their appointment and as and when required by Central Council, the Trustees of the Real Property shall execute a Declaration of Trust, as approved by Central Council, and which shall contain the provisions for appointment, removal and replacement of Trustees as well as regulating the conduct of the Trustees in performing their duties and exercising their powers under the trust. The terms of the Declaration of Trust approved by Central Council may be amended or replaced by Central Council from time to time.
- 10.7 Where the trustee is an individual, a Trustee shall hold office until his/her retirement or death unless replaced in accordance with the provisions of Rule 5.3, Official Guide and the Code on Association Property.
- 10.8 The Trustees of the Real Property, having first obtained the consent of the Central Council of the G.A.A. where necessary, shall exercise their powers and perform their duties as directed by the Club and in accordance with the Rules in Chapter 5 of the Official Guide and the Code on Association Property.
- 10.9 A Directive of the Club shall be given by a resolution of the full members of the Club, passed by a majority of the members present, entitled to vote and voting at a duly convened General Meeting and when so passed shall be binding upon all members of the Club.
- 10.10 A Certificate signed by the Secretary shall, in favour of any person relying on same, be conclusive evidence that a Directive, complying in all respect with the provisions of this Rule, was duly given to the Trustees.
- 10.11 The Trustees of the Personal Property shall invest and use such property in accordance with the Directives of the Executive Committee, of which an entry in the Minute book shall be conclusive evidence.

- 10.12 The Club shall indemnify and save harmless its Trustees in respect of any loss or expenses bona fide incurred by them in or about the execution of their powers and duties.

BOOKS AND ACCOUNTS

- 11.1 The Executive Committee shall open a Bank Account or Accounts with an approved Bank on behalf of the Club, and all cheques drawn on the said account shall be signed by the Treasurer and countersigned by one of either the Chairperson or Secretary.
- 11.2 The Executive Committee shall cause proper Books of Account to be kept in respect of:
- (a) All sums of money received and expended by the Club, and the matters in respect of which such receipts and expenditures take place; and
 - (b) All Sales and Purchases of goods by the Club; and
 - (c) The Assets and Liabilities of the Club.
- 11.3 The Books of Account shall be kept at such place or places as the Executive Committee shall think fit, and shall at all reasonable times be open to the inspection of the members of the Executive Committee.
- 11.4 The Executive Committee shall from time to time determine whether and to what extent and at what times and places, and under what conditions and regulations, the Accounts and Books of the Club, or any of them shall be open to the inspection of Full Members of the Club not being an Executive Committee member, and no member (not being an Executive Committee Member) shall have any right of inspection of any Account or Book or Document of the Club except as authorised by the Executive Committee.
- 11.5 An independent suitably qualified Person or Persons shall be appointed as Accountant(s) or as Auditor(s) to report on the Accounts/Financial Statements of the Club for presentation at the Annual General Meeting. If deemed appropriate by the Executive Committee of the Club the Accounts/Financial Statements shall be audited.
A copy of the Accounts/Financial Statements, as adopted and approved, shall be submitted to the County Committee within

four weeks of the date of the Annual General Meeting;

- 11.6 The Books and Accounts of the Club shall be presented to such Accountant(s) or Auditor(s) by the Committee in sufficient time to enable the Report of such Accountant(s) or Auditor(s) to be available and considered at the Annual General Meeting of the Club.
- 11.7 The Financial Statements shall be approved by the Executive Committee, and signed by two of three Officers – Chairperson, Secretary, Treasurer – on behalf of the Executive Committee.
- 11.8 The Executive Committee shall cause to be prepared and laid before the Annual General Meeting an Account of Income and Expenditure and a Balance Sheet made up to a date not more than six months before such meeting;
- 11.9 The Balance Sheet and Accounts of the Club shall be made available to the Revenue Commissioners, on request.
- 11.10 All Books of Account, including all documents, vouchers, statements and notes, as well as all minute books, notes of meetings, original and copy correspondence and all such documents are the property of the Club, and no person shall have any personal title to or interest in such documents to the exclusion of the Club.
- 11.11 The end of the Club Financial year shall be October 31st.

INCOME AND PROPERTY

- 12.1 No portion of the Income and Property of the Club shall be paid or transferred directly or indirectly by way of profit, dividend, bonus or otherwise howsoever to the Members of the Club.
- 12.2 No Officer shall be appointed to any Office within the Club paid by salary or fees, or receive any remuneration or other benefit in money or money's worth from the Club in respect of such Office, provided however nothing shall prevent any payment in good faith by the Club of:
 - (a) reasonable and proper remuneration to any Member

- or Officer of the Club for any services rendered to the Club (other than as an Officer);
- (b) reasonable and proper remuneration to any company of which a Member or Officer of the Club is a director or shareholder, for any services rendered to the Club;
- (c) interest at a rate not exceeding 5% per annum on money lent by Officers or other Members of the Club to the Club;
- (d) reasonable and proper rent for premises demised and let by Officers or other Members of the Club (including any Officer) to the Club;
- (e) reasonable and proper out of pocket expenses incurred by any Officer in connection with their attendance to any matter affecting the Club;
- (f) fees, remuneration or other benefit in money or money's worth to any Company of which an Officer may be a member, holding not more than one hundredth part of the issued capital of such Company.

WINDING UP

- 13.1 A resolution to Wind Up a Club shall be passed only at a General Meeting, specially summoned for the purpose of such resolution, if supported by not less than three-fourths of those present, entitled to vote and voting.
- 13.2 Any decision to Wind Up a Club shall be subject to the approval of the County Committee.
- 13.3 If upon such Winding Up, there remains, after the satisfaction of all its debts and liabilities, any property whatever, the same shall not be paid or distributed amongst the members, but the Trustees shall continue to hold same in trust for the appropriate County Committee of the G.A.A., to be used or disposed of as such County Committee shall direct, but shall in no instance pay or distribute such property amongst Officers, Members or Employees of the Club.

ADDITIONS TO AND AMENDMENTS OF RULES

- 14.1 Additions to and Amendments of this Constitution and Rules may be made at an Annual General Meeting or at a Special General Meeting called for that purpose, providing that the Resolution proposing same is carried by a vote of two-thirds of the members present, entitled to vote and voting, that same do not conflict with the Official Guide, and that approval is given by

the County Management Committee for the change(s).

- 14.2 Members wishing to propose Additions to or Amendments of this Constitution and Rules must send notice of the proposed Additions or Amendments in writing to the Secretary not later than twenty one days before the Annual General Meeting, or Special General Meeting as provided by Rule 8.5.2 hereof.
- 14.3 Where appropriate, no Addition or Amendments shall be made to or in the provisions of the Main Object(s) (3), Income and Property (12) and the Winding-Up (13) Clauses in this Constitution and Rules for the time being in force, unless the same shall have been previously approved, in writing, by the Revenue Commissioners.

COMPLIANCE WITH PROVISIONS OF OFFICIAL GUIDE

15. This Constitution and Rules shall be read in conjunction with and subject to the Official Guide.

INTERPRETATION OF CLUB CONSTITUTION AND RULES

16. The Executive Committee shall be the sole authority for the Interpretation of this Club Constitution and Rules (with the exception of Rules 5.11.1, 5.11.2 and 5.11.3) and of any bye-laws and regulations made herein; and the decision of the Executive Committee upon any question of interpretation, or upon any matter affecting the Club and not provided for, shall be final and binding on the members, subject to appeal to the Hearings Committee of the County Committee in accordance with the provisions of Rule 5.11.2, and shall not under any circumstances be subject to appeal to any Court of Law.

GENERAL

- 17.1 A Notice may be given by the Club to any Member either personally or by sending it by post or electronically to him at his last known address.
- 17.2 Where a Notice is sent by post, service of this Notice shall be deemed to be effected by properly addressing, prepaying and posting a letter containing the Notice, and shall be deemed to have been effected at the time which the letter would be delivered in the ordinary course of post.

- 17.3 The failure to give notice of any meeting or the non-receipt of notice of a meeting by any person entitled to receive notice shall not invalidate the proceedings at that meeting.
- 17.4 This Constitution and Rules shall be taken as an amendment of and in substitution for any existing Constitution and Rules of _____ G.A.A. Club as of the ____ day of _____

As part of Format No. 2(A)

FOR THE ADOPTION OF CLUBS WHICH OWN/ OPERATE LICENSED BARS IN THE 26 COUNTIES

DISTRIBUTION OF INTOXICATING LIQUOR

- 18.1 No Member, Officer, Committee Member, Manager or Employee of the Club shall have any personal interest in the sale of excisable liquors therein, or in the profits arising from such sale.
- 18.2 Except in the case of a group visiting the Club, as provided for by Section 30 of the Intoxicating Liquor Act 2000, a visitor shall not be supplied with excisable liquor in the Club premises unless on the invitation and in the company of a member of the Club, and that such member shall upon the admission of such visitor to the Club Premises or immediately upon his being supplied with such liquor enter his own name and the name and address of the visitor in a book kept for that purpose, and which shall show the date of each visit.
- 18.3 No excisable liquors shall be sold or supplied for consumption outside the Premises of the Club except to members of the Club between the hours of 8 o'clock in the morning and 10 o'clock at night.
- 18.4 No excisable liquors shall be sold or supplied on the Club Premises to any person under eighteen years of age.
- 18.5 (1) Subject to the exceptions specified in paragraph (2) of this Rule, no excisable liquor shall be supplied for consumption on the Club Premises to any person (other than a member of the Club lodging in the Club Premises) or be consumed on the club premises by any person (other than a member of the Club lodging in the Club Premises) -
- (a) at any time on Christmas Day;
 - (b) on any other day, as specified hereunder,
 - (i) Saint Patrick's Day: between 12.30 p.m. and 12.30 a.m. on the following day;
 - (ii) the 23rd December: if it falls on a

- Sunday, between
10.30 a.m. and 11.30 p.m;
- (iii) Christmas Eve: between
10.30 a.m. and 11.30 p.m.;
- (iv) the eve of any public holiday (other
than Christmas Eve):
 - (I) if the eve falls on a weekday,
between 10.30 a.m. and
12.30 a.m. on the following
day, or;
 - (II) if it falls on a Sunday,
between 12.30 p.m. and
12.30 a.m. on the following
day;
- (v) any other Sunday (except a Saint
Patrick's Day which falls on a
Sunday): between
12.30 p.m. and 11 p.m.;
- (vi) any other Monday, Tuesday,
Wednesday or Thursday: between
10.30 a.m. and 11.30 p.m.; and
- (vii) any other Friday or Saturday:
between 10.30 a.m. and 12.30 a.m.
on the following day.

- (1A) The hours specified in paragraph (b) of subsection (1)
in respect of any day specified in that paragraph are in
addition to the period between midnight and 12.30 a.m.
on that day, where that period is included in the hours
so specified in respect of the eve of that day.
- (1B) In subsection (1), 'public holiday' has the meaning given
to it by the Organisation of Working time Act, 1997.

- 18.6 Nothing contained in the Registration of Clubs Acts, 1904 to
2003 or contained, by virtue only of the operation of paragraph
(1) of this Rule, shall operate to prohibit the supplying for
consumption on the Club Premises of excisable liquor to any
person or the consumption of excisable liquor on the Club
premises by any person:
- (a) on Christmas Day, between 12.00 midday and 10.00
p.m. or
 - (b) on any other day, for one hour after the expiration of
any period in respect of that day during which it is

lawful for the Club, by virtue of subsection (1) (b), to supply any excisable liquor for consumption on the Club premises.

If in each case the excisable liquor is-

- (i) ordered by or on behalf of that person at the same time as a substantial meal is ordered, and
- (ii) consumed by that person during the meal or after the meal has ended.

18.7 Notwithstanding the previous provisions of Rule 18, any sale, supply and consumption of excisable liquors in the building or grounds of the Club permitted under the Intoxicating Liquor Acts or any amendments thereto shall be lawful and not a breach of the Rules of this Club.

As part of Format 2(B)

FOR THE ADOPTION OF CLUBS WHICH OWN/OPERATE LICENSED BARS IN THE SIX COUNTIES

Amendments to Rule 1-17 inclusive

Add as Rule 3.1.2

The Club is defined as a Sporting Club within the terms of the Registration of Clubs (N.I.) Order 1996 (or as amended from time to time) which states ‘Sporting Club’ means a Club occupying a hereditament to which Article 31 of the Rates (N.I.) Order 1997 applies (Rates Relief) being a hereditament which is used solely or mainly for the purposes of physical recreation.

Add to Rule 5.1.3

No persons shall be allowed to become Honorary Members of the Club or be relieved of the payment of the regular entrance fees or subscription, except those possessing the qualifications defined in this Rule, and subject to the conditions and regulations specified in the Rules.

Add as Rule 5.1.5

Persons shall not be admitted in such numbers to membership not carrying rights of voting in relation to the affairs of the Club as will result in the number of members not having such rights being three times the number of members having such rights.

Distribution of Intoxicating Liquor

- 18.1 No Member, Officer, Committee Member, Manager or Employee of the Club shall have any personal interest in the supply of intoxicating liquor therein, or in the profits arising from such supply of intoxicating liquor.
- 18.1.1 No person shall be paid at the expense of the Club any commission, percentage or similar payment on or with reference to the purchases of intoxicating liquor by the Club.
- 18.1.2 No person shall, directly or indirectly, derive any pecuniary benefit from the supply of intoxicating liquor by or on behalf of the Club, or members or guests, apart from any benefit accruing to the Club as a whole.
- 18.2 Except in the case of a group visiting the Club, as provided for by paragraph 18.10, a visitor shall not be admitted to or supplied with intoxicating liquor in the Club premises unless on the invitation and in the company of a member of the Club, and

that such member shall upon the admission of such visitor to the Club Premises enter his own name and the name and address of the visitor in a book kept for that purpose and which shall show the date of each visit.

- 18.3 No intoxicating liquor shall be supplied for consumption outside the Premises of the Club.
- 18.4 No intoxicating liquor shall be supplied on the Club Premises to any person under eighteen years of age.
- 18.5 Subject to the exceptions specified in paragraph 18.2 of this Rule, no intoxicating liquor shall be supplied for consumption on the Club Premises to any person (other than a member of the Club lodging in the Club Premises) or be consumed on the Club premises by any person (other than a member of the Club lodging in the Club Premises)
- 18.5.1 Intoxicating liquor shall not be supplied, obtained or consumed in the Club premises except during permitted hours.
- 18.5.2 Any bar on the premises of the Club shall be kept closed except during permitted hours.
- 18.5.3 Permitted Hours:
- (i) On weekdays, other than Good Friday and Christmas Day, from 11.30 a.m to 11.00 p.m.
 - (ii) Good Friday from 5.00 p.m. to 11.00 p.m.
 - (iii) Sundays and Christmas Day from 12.30 p.m. to 10.00 p.m.
- 18.5.4 Exception: As provided in Article 25 of the Registration of Clubs (NI) Order 1996 (or as amended from time to time), the Club shall not prohibit the consumption of intoxicating liquor during the first 30 minutes after the conclusion of permitted hours.
- 18.5.5 The Club shall not supply intoxicating liquor outside permitted hours unless it has obtained the necessary permission as described in Article 26 of the Registration of Clubs Order (NI) 1996 (or as amended from time to time).
- 18.6 The same person, except where that person is a parent, husband, wife or child of a member, shall not be admitted as a guest of a member to the Club premises on more than 20 days in any period of 12 months.
- 18.7 A person, on the payment of a fee to the Club in respect of any day may use on that day such facilities as the Executive Committee or the governing body of the Club may determine and paragraph 18.2 shall not apply to that person in respect of

that day.

- 18.8 Intoxicating liquor shall not, in a registered Club, be supplied or obtained or consumed by, any person other than a member or a guest of a member or an employee of the Club.
- 18.9 A member shall be responsible for his guest strictly observing the rules and shall not leave the club premises before his guest and a guest, shall not be supplied with intoxicating liquor in the Club premises unless upon invitation and in the company of a member.
- 18.10 Admission of visiting teams etc:
- (1) Notwithstanding paragraphs 12 and 14 of Schedule 1 Registrations of Clubs (NI) Order 1996 (or as amended from time to time) or any rule required to be made by those paragraphs by the Club, where a team or a body of persons who are, as members of another club (whether registered or not), society or organisation, visiting the Club for the purpose of taking part in or in the organisation of or arrangements for, any pastime, sport, game or recreation at the Club, an official of the Club may enter in the book required to be kept by that paragraph 12 the name of the club, society or organisation visiting the Club and number of persons without specifying their names and addresses, and intoxicating liquor may be supplied to such persons at the request and in the presence of an official of the Club on the occasion of that visit.
 - (2) The admission of persons to whom paragraph (1) applies shall be disregarded for the purposes of paragraph 11 of Schedule 1 of the Registration of Clubs Order (NI) 1996 (or as amended from time to time).
- 18.11 Any supply or consumption of intoxicating liquor in the buildings or grounds of the club permitted under the Registration of Clubs (NI) Order 1996 (or as amended from time to time) and any extensions and amendments thereto shall be lawful and not a breach of the Rules of the Club.
- 18.12 A list, in alphabetical order, of the names and addresses of every official and member shall be kept on the premises of the Club.

Regulations Issued to Clubs in the Six Counties and Britain by Central Council.

- (1) Issued under Rules 1.11 and 1.12 Official Guide to Clarify Rule 5 Club Constitution:
“Membership, under Rules 5.1.1 to 5.1.4 inclusive of the Club Constitution, shall be open to the community as a whole, without discrimination, except insofar as is a necessary consequence of the requirements of the Games of Hurling, Gaelic Football, Handball and Rounders, and such other Games as may be sanctioned and approved by Annual Congress, for promotion and control by the Gaelic Athletic Association, and Rules 5.1 to 5.1.4 shall be interpreted accordingly.”
- (2) Issued under Rule 3.7 Official Guide to Clarify Rule 13 Club Constitution:
“Under Rule 13.3 Club Constitution, the County Committee shall direct that only property remaining after Winding Up of a Club, upon satisfaction of all debts and liabilities, shall be applied for one of the purposes listed at paragraph 5 (a) to (c) of Schedule 18, Finance Act 2002.”
- (3) Issued under Rule 1.10 Official Guide to clarify Rule 12 Club Constitution:
“The Club is amateur and non-profit making in status. Any surplus income or gains shall be reinvested in the Club, and there shall not be any distribution of Club assets, in cash or in kind, to members or third parties.”

Cumann Lúthchleas Gael

Full Membership Application Form

Ainm/Name: _____

Seoladh/Address: _____

Phone Number: _____

Email (If available): _____

Date of Birth: _____

I hereby apply to: _____ Club (“the Club”) for Membership of the Club and Membership of Cumann Lúthchleas Gael (The Gaelic Athletic Association) (“GAA”) (“Membership”)

I subscribe to and undertake to further the aims and objectives of the Club and of Cumann Lúthchleas Gael (The Gaelic Athletic Association) and to abide by its Rules, and I attach herewith the appropriate membership fee as determined by the above Club.

- I understand the personal data on this form (“Personal Data”) will be used by the Club and the GAA for the contractual purpose of registering (or re-registering) and maintaining my Membership.
- I understand that the Personal Data will be retained by the Club and the GAA for such period as my Membership subsists.
- I understand that I can resign my Membership by writing to the Club or the GAA and my Personal Data will then be erased.
- I understand that my Personal Data will also be used for administrative purposes to maintain my Membership including club and team administration, registrations, teamsheets, referee reports, disciplinary matters, Injury Reports, transfers, sanctions, permits and for statistical purposes.
- I understand that if I do not provide my Personal Data my Membership cannot be registered with the Club and the GAA.

Síniú/Signed _____ Dáta: _____

Print Name: _____

I have read the important Data Protection information on the reverse of this form and have given my consent by ticking the boxes and signing below, for my information to be used as follows:

(Please tick as appropriate)

- (1) To provide me with updates regarding Club activities such as matches, meetings and club events
- (2) To provide me with details of Club fundraising activities including social occasions, ticket sales etc.
- (3) I am aware that my photograph or video image may be taken whilst attending or participating in games or activities connected with the Club and I consent to it being used by the Club for items like match programmes, year books, match reports, event reports or on the Club website or social media channels.

I understand that I can withdraw my consent at any time by writing to the [Club or the GAA].

I understand my rights under Data Protection legislation, as outlined on the reverse of this form

Síniú/Signed _____ Dáta: _____

Print Name: _____

Signature of Full Member Proposing New Member

_____ Dáta: _____

Print Name: _____

Signature of Full Member Seconding Proposal

_____ Dáta: _____

Print Name: _____

For Official Use only:

Membership/approved by Club Executive on Dáta _____

Sínihe: _____ Club Rúnaí.

Registered in Central Membership Database on _____

Membership Identification Number: _____

Upon election, your membership details will be entered on the G.A.A. Membership database in accordance with Rule 2.2.

Cumann Lúthchleas Gael

Child/Youth Membership Application Form

This template Child/Youth Membership Form, which may be amended as required, seeks that certain information be made available in relation to your child (e.g. medical data, permission for medical treatment, parent/guardian contact details). This information is only required at Club level and not for general registration purposes. Other options include use of photography and general club activity notification which should also be brought to the attention of those registering their children in the Association.

Ainm/Name: _____

Seoladh/Address: _____

Date of Birth: ____/____/____

Gender:

I hereby apply to _____ Club ('the Club) for membership of the Club and the Association.

I subscribe to and undertake to further the aims and objectives of (Association) to abide by its Rules including the **Code of Behaviour (Underage)**, which is available at: <http://gaa.ie/the-gaa/child-welfare-and-protection/>

Sínte/Signed _____ Dáta: _____

Print Name: _____

Parent(s)/Guardian(s), on behalf of the above named:-

- We/I consent to the above Application and to undertakings given by the Applicant.
- We/I understand the personal data on this form will be used by the Club and the Association for the contractual purpose of registering (or re-registering) and maintaining the Applicant's Membership.
- We/I understand that the Personal Data will be retained by the Club and the Association for such period as the Applicant's Membership subsists and for a reasonable period thereafter.
- We/I understand that I can resign the Applicant's Membership by writing to the Club or the Association and their Personal Data will then be erased except where the Club or the Association has a clear justification to retain such Personal Data (e.g. for child safeguarding purposes).
- We/I understand that the Applicant's Personal Data will also be used for administrative purposes to maintain their Membership including club and team administration, registrations, teamsheets, referee reports, disciplinary matters, injury reports, transfers, sanctions, permits and for statistical purposes.
- We/I understand that if I do not provide the Applicant's Personal Data their Membership cannot be registered with the Club and the Association.

Sínte/Signed _____ (Parent/Guardian) Dáta: _____

Print Name: _____

Medical Information

Please outline any medical information (i.e. allergies, conditions, medication) which may impact on your child's health, welfare or behaviour while participating in our activities.

- I consent to the processing of the personal medical data as outlined above for the purpose of administering medical assistance to my child if required.
- In the event of illness/injury, I give permission for medical treatment to be administered by a nominated first aider, or by suitably qualified medical practitioners.
- If I cannot be contacted and my child requires emergency hospital treatment, I authorise a qualified medical practitioner to provide emergency treatment or medication.

Sínithe/Signed _____ (Parent/Guardian) Dáta: _____

Parent or Guardian's contact telephone number: _____ Email: _____

I have read the important Data Protection information on the reverse of this form and have given my consent, by ticking the boxes and signing below, for my information to be used as follows: (Please tick as appropriate)

- To provide me on my own behalf and on behalf of my child with updates regarding Club activities such as games, training, meetings and club events
- To provide me with details of Club fundraising activities including, social occasions, ticket sales etc.
- I am aware that my child's photograph or video image may be taken whilst attending or participating in games or activities connected with the Club and I consent to it being used in the promotion of Gaelic Games, print, online/digital and social media mediums of communication

My contact preferences are as follows:

- Email SMS text message Other

I understand that I can withdraw my consent at any time by writing to the [Club or my Association].
I understand my rights under Data Protection legislation, as outlined on later on this form

Sínithe/Signed: _____ Parent/Guardian) Dáta: _____

Print Name: _____

Signature of Full Member Proposing New Member

_____ Dáta _____

Print Name _____

Signature of Full Member Seconding Proposal

_____ Dáta _____

Print Name _____

For Official Use only:

Registered in Central Membership Database on _____

Membership Identification Number: _____

Upon election, your membership details will be entered on the Association's membership database in accordance with Rule. ***NB:** If Clubs decide to collect medical data on membership forms, this should not be added for example to the Servasport system. Only personal data requested on the master template should be included.

IMPORTANT NOTIFICATION AS IT WOULD APPLY TO THE GAA

The following Privacy Information is being provided to you as outlined in the General Data Protection Regulation. It is intended to inform you of how the Personal Information provided on this form will be used, by whom and for what purposes. If you are unclear on any aspect of this form, or want any further information, please contact the GAA's Data Protection Officer (01 8658600 or dataprotection@gaa.ie).

Who is the data controller?

The Club and the GAA are Joint Data Controllers of the Personal Data and contact details for the Club are as follows [Club Name, Address, Phone / email].

Who is the Data Protection Officer for the GAA and the Club?

Details of the GAA's Data Protection Officer are available on the GAA's website gaa.ie/dataprotection. You can contact our Data Protection Officer by emailing dataprotection@gaa.ie or by calling 01 8658600, if you have any questions or wish to make any request in relation to your personal data.

What is the purpose of processing my Personal Data?

The purpose for processing your Personal Data is that it is necessary for the performance of a contract in order to register and maintain your membership with the Club and the GAA. The purpose is also to keep you informed of GAA events and fundraisers. We will only use your personal data for this second purpose if you have provided your explicit consent for this by ticking the boxes on this form and indicated your contact preferences and signed below those boxes. If you provide your child's medical information and your explicit consent for the Club to process this information this information shall only be processed for the purpose of administering medical assistance and where necessary the information provided shall be shared with qualified medical practitioners.

Will anyone else receive a copy of my Personal Data?

Your Personal Data can be accessed by certain members of the County Committees, Provincial Councils and the Central Council of the Gaelic Athletic Association in connection with their administrative functions. This will be done in accordance with our data protection policy only.

In the event of an injury or insurance claim, details of your claim which will include your Personal Data will be passed to the GAA's Insurance underwriters, Willis Towers Watson Insurance, Elm Park, Merrion Road, Dublin 4, Ireland.

Where is your Personal Data stored?

Your personal data will be stored in the Club and electronically on the GAA Membership Database which is provided by Servasport Ltd, 11th Floor, Causeway Tower, 9A James Street South, Belfast, BT2 8DN.

Who is Servasport Limited?

Servasport Limited is a "data processor" who hosts the database on which your information is stored. We have a contract in place with Servasport Limited to ensure your Personal Data is stored safely and securely.

How long will your Personal Data be stored for?

Your Personal Data will be held for the duration of your Membership and it will be deleted by us shortly thereafter in the event that you resign your Membership or you are expelled in accordance with the Official Guide. However, we may retain your Personal Data after your Membership ceases if we decide that it is strictly necessary and proportionate to do so in the circumstances in accordance with our data retention policy.

How can I obtain a copy of the Personal Data held by the Club/GAA?

You have the right to request a copy of all of your Personal Data and can do so by contacting us. This information will be provided to you within one month.

What are my privacy rights relating to my Personal Data?

You also have the right to have your Personal Data updated, rectified, or deleted if you so wish. You have the right to object to your Personal Data being processed and to withdraw your consent to processing - You can do so by contacting us at the details above.

Where can I get further information?

Further information regarding your rights can be obtained through the Data Protection Commission, Canal House, Station Road, Portlarlinton, Co. Laois, or on the website www.dataprotection.ie

How do I make a complaint or report a breach?

Should you wish to make a complaint or report a breach in relation to your Personal Data, you can do so by emailing the Data Protection Commission using the following email address: info@dataprotection.ie.